

Shaneann's Early Learning Center LLC- Child Care Contract

Shaneann's Early Learning Center LLC has accepted your child for enrollment as described below. Your signature acknowledges your understanding and acceptance of the terms of enrollment.

This contract is made between the parent(s)/guardian(s):

Child's name(1st child)

Child's name (2nd child)

Child's name (3rd child)

Child Care Schedule:

Arrival time _____ Pick-up time _____ on the following days:

Mon _____ **Tues** _____ **Wed** _____ **Thurs** _____ **Fri** _____

Special Notes: _____

You will be billed for the child care hours described above, according to our current center rates, even if your child does not attend. **The payment for care shall be \$ _____ per week.**

Schedule Changes

Shaneann's Early Learning Center can accommodate a **schedule change if space and proper staffing** is available. Additional days can be added for an addition charge if approved in advance. Please contact the center for schedule change approval. **Late Pickup:** There is a \$1/min charge for late unapproved pickup.

Payment of Fees

Payment is due by Friday at close for the following weeks care. If your child does not attend on Fridays, then payment for the following weeks will be due on last scheduled day your child is here.

Termination of Child Care

Parents withdrawing their child form care must give the director two-weeks written notice. In a case were the director was not notified, the parent will still be responsible for full payment. Child care fees that are two weeks delinquent will result in disenrollment.

Handbook

Each parent/guardian must read and comply with the terms of Shaneann's Early Learning Center Parent Handbook. *********I have read and i understand the responsibilities of this contract and i agree to the terms and conditions stated above.

Signature of parent/guardian

Date